Government of India/ भारत सरकार

Ministry of Jal Shakti/ जल शक्ति मंत्रालय

Department of Water Resources, RD and GR/ जल संसाधन विभाग, आरडी और जीआर

Central Water Commission/ केंद्रीय जल आयोग

APAR-II Section/ एपीएआर-II अनुभाग

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चौथी मंजिल (उत्तर), सेवा भवन,
आर.के.पुरम, नई दिल्ली-66,
दिनांक26 : नवम्बर, 2025

OFFICE MEMORANDUM

Subject: Timely completion of APARs for the period 2024–25 pending at ORUs, Reporting and Reviewing Authority in SPARROW – reg.

The status of pendency of APARs for the period 2024–25 in SPARROW of various cadres (Gr. 'A', Gr. 'B'-GZ, Gr. 'B'-NGZ, Gr. 'C' and Ministerial/Supporting Staff) has been reviewed. It is observed that a considerable number of APARs are lying pending with the Officers Reported Upon (ORUs), Reporting and Reviewing Authorities as per the **list enclosed**.

2 . The Competent Authority has decided that all APARs pending with ORUs, Reporting and Reviewing Authorities of various cadre and supporting staff must be completed **latest by 10th December, 2025**. Failing this, the APARs will be force-forwarded *suo moto* to the next stage/authority in SPARROW, and no representations will be entertained thereafter.

3 . This may be treated as the **final opportunity** for all concerned officers to complete the pending APARs.

4. It is further informed that APAR/NRCs in offline mode/hardcopy shall not be accepted under any circumstance.

5. This issues with the approval of Competent Authority.

Encls:- As above.

To

1. All officers concerned through CWC Website.
2. All SE (Coordination), CWC of field offices with request to expedite completion of APARs of officers working in their respective offices.

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