M-75075/52/2023-PCP Dte
Central Water Commission
PCP Directorate

2nd Floor(S), Sewa-Bhawan,
R.K. Puram, New-Delhi-66
Date- .11.2025

NOTICE INVITING QUOTATION

Sub:- NIQ for Polishing work of Wooden Wall Panelling and Centre Table in the Conference Room, 3rd Floor, CWC (HQ), Sewa Bhawan, R.K. Puram, New Delhi-110066-reg.

Sealed quotations are invited for Polishing work of Wooden Wall Panelling and Centre Table in the Conference Room, 3rd Floor at CWC (HQ). The quotations may be submitted to the undersigned on or before 28.11.2025 upto 10.00 hrs and shall be opened on same day at 11.00 hrs in the office of Deputy Director , PCP Directorate, Central Water Commission, 2nd Floor(S), Sewa Bhawan, R.K. Puram, New Delhi-110066.

S. No	Description of work	Qty	Unit	Rate per Unit (Rs.)	Amount (Rs.)
1.	Polishing in high gloss/matt finish melamine clear polish on wood work in required colour/ wooden shade texture with in all respect and as per the direction given by engineer incharge.	223.4	Sqm.		
2.	Polishing and buffing of Brass National Flag stand with pole of size (900x300x180 mm) complete with material and labour and as per the direction given by engineer incharge.	2	Nos.		
3.	Polishing of Brass door handles (approximate hight 450 mm) and as per the direction given by engineer incharge.	4	Nos.		
4.	Polishing and buffing of conference hall brass letter name plate in both Hindi and English (14 nos English letters and 07 nos. Hindi letters and approximate hight of each letter is 100 mm) complete with material and labour and as per the direction given by engineer incharge.	1	Job.		
				Total	
				GST	
				G Total	

(……)

Terms & Conditions

1. The above work has to be done at CWC (HQ), R.K.Puram, Sector 1, New Delhi-66.

2. The quotations should be sent in a properly sealed cover addressed to **Deputy Director, PCP Directorate, Central Water Commission, 2nd Floor(S), Sewa Bhawan, R.K. Puram, New Delhi-110066.**
3. The work should be done within 15 Days from the date of issue of the work order.
4. No extra payment will be made for transportation and conveyance of the machinery or labour.
5. The undersigned reserves right to accept or reject any or all the quotation/s without assigning any reason.
6. The contractor shall ensure that no damage is caused to the equipment / Govt. building/ office in the performance of his services. Any loss suffered therein will be made good by the Contractor and CWC may recover from contractor's Final Bill.
7. Please quote the rates in words and figures. Price quoted should be valid for a minimum period of three months from the date of opening of the quotation.
8. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
9. In case your quotation is accepted and order is placed to your firm, the work completion against the order should be made within the period stipulated in the order. The Government of India reserves the right to recover any loss sustained due to delayed completion of work by way of penalty. Failure to performance of work within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reasons @ 0.5% of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five percent) unless extension is obtained in writing from the office on valid ground before expiry of performance period.
10. The quotationers may visit the site before submitting quotation of the above said work.
11. The quotationer must have valid GST registration number and PAN/TIN number.
12. The quotationer must have to submit Bank Corrupt/Liquidation Undertaking.
13. The quotationer must have experience in executing similar type of work.
14. The quotationer must provide an Escalation Matrix For Service Support.
15. The quotationer must have a valid MSME certificate.
16. The quotationer should be of Delhi/NCR region.
17. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at New Delhi only.
18. Our normal payment will be made to the contractor on satisfactory completion of work on submission of pre-receipted bill in triplicate with mandate form, payment will be made through e-payment. No advance payment shall be made .
19. T.D.S/Levies shall be deducted from the bill as per applicable govt. orders.

Digitally signed by
Mahesh Prasad
Date: 21-11-2025
16:24:51

(Mahesh Prasad)
Deputy Director

Copy to:-

1. PAO, 8th floor, CWC, Sewa Bhawan, R.K.Puram, New Delhi-66.
2. DDO-II, 8th floor, CWC, Sewa Bhawan, R.K.Puram, New Delhi-66.
3. Notice Board, Sewa Bhawan.
4. Tender portal on CWC website.